

# REDUCED SERVICE HOURS DURING THE HOLIDAYS – DECEMBER 2015 TO JANUARY 2016

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## Dental Services

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1 Dental Unit Detachment Ottawa will be offering reduced hours and services during the holiday period from 21 Dec 15 to 03 Jan 16. **All dental emergencies are to report at the NDHQ Dental Clinic ONLY during this period.**

14,15 & 17 Dec 15	Normal hours of operation 0730-1530 hrs, <b>*All clinics operational*</b>
16 Dec 15	Reduced Services: Sick Parade only between 0730-0830 hrs, followed by Annual Refresher Training 0900-1530hrs. <b>*Dentist on duty at NDMC*</b>
18 Dec 15	Normal hours of operation 0730-1200 hrs Reduced Services:1300-1530 hrs for Holiday function <b>*Dentist on duty*</b>
21-24 Dec 15	Reduced Manning, 0730-1530 hrs <b>*NDHQ*</b>
<b>25 &amp; 28 Dec 15</b>	<b>Closed</b> <b>*Dentist on duty*</b>
29-31 Dec 15	Reduced Manning, 0730-1530 hrs <b>*NDHQ*</b>
<b>01 Jan 16</b>	<b>Closed</b> <b>*Dentist on duty</b>
04 Jan 16	Normal hours of operation 0730-1530 hrs

In the event of a dental emergency after working hours or during reduced service time, please contact the Commissionaires' desk at (613) 945-6600 ext. 3103.

**\*Local CAF members shall not seek dental treatment from civilian dentists without prior authorization from the duty Dental Officer.**

## CF Health Services Centre (Ottawa)

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21-23 Dec	0730-1530 hrs
24 Dec	Reduced Service: 0730 – 1200 hrs
25-28 Dec	closed
29 - 30 Dec	0730-1530 hrs
31 Dec	Reduced Service: 0730 – 1200 hrs
01 Jan	Closed

## NDHQ Orderly Room

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21 – 23 Dec 15	0730 – 1600 hrs
24 Dec 15	Open from 0800 - 1200 hrs only
25 & 28 Dec 15	Closed
29 & 30 Dec 15	0730 – 1600 hrs
31 Dec 15	Open from 0800 - 1200 hrs only
01 Jan 16	Closed

**Det Star Top and Det LStL will be closed from 19 Dec to 3 Jan.**

## Cashier and BMO/Claims

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Regular hours except as follows:

11 Dec	Closed as of 1100 hrs for holiday function
24 Dec	Closed as of 1200 hrs
<b>25-26 Dec</b>	<b>Closed</b>
31 Dec	Closed as of 1200 hrs
<b>1 Jan</b>	<b>Closed</b>

Duty Cashier can be reached through the Duty Officer at 613-793-8010

## NDHQ Library

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24 Dec 15	Open from 0730 - 1200 hrs only
<b>25 to 28 Dec 15</b>	<b>Closed</b>
29 Dec 15	0730 - 1600 hrs
30 Dec 15	0730 - 1600 hrs
31 Dec 15	Open from 0730 - 1200 hrs only
<b>01 Jan 16</b>	<b>Closed</b>

## Chaplain Services

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24 Dec 15	Open from 0800 - 1200 hrs only
<b>25 to 28 Dec 15</b>	<b>Closed</b>
29 – 30 Dec 15	Open from 0800 - 1200 hrs only
31 Dec 15	Open from 0800 - 1200 hrs only
<b>01 Jan 16</b>	<b>Closed</b>

**Counselling for CAF members and family** is also available through the Family Information Line –1-800-866-4546

**Employee Assistance Program, 1-800-268-7708**

<http://hrciv-rhciv.mil.ca/en/e-employee-how-can-i-access-help.page>

## CFSU(O) TSO

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<b>CLOTHING STORES</b>	
16 Dec 15	Closed at 1100 hrs for a Holiday function.
19 – 20 Dec 15	Closed. (Weekend)
21 – 24 Dec 15	Closed. Emergencies only. Call Duty pers.
25 – 28 Dec 15	Closed. (Stat/Weekend) – Emergencies only. Call Duty pers.
29 – 31 Dec 15	Closed. Emergencies only. Call Duty pers.
01 – 03 Jan 16	Closed. (Stat/Weekend) – Emergencies only. Call Duty pers.
04 Jan 16	Normal hours of operation.
<b>SAG/SUPPLY UPLANDS/AMMO</b>	
10 Dec 15	Closed at 1100hrs for CFSU(O) Jr Ranks Christmas Dinner.
16 Dec 15	Closed at 1100 hrs for a Holiday function.
19 Dec 15 – 03 Jan 16	Closed. Emergencies only. Call duty pers.
04 Jan 16	Normal hours of operation.

### Duty Numbers:

Clothing Store/SAG: 613-897-6925

R&D, R&I: 613-897-6925

AMMO: 613- 897-6925

<b>ALL OTHER TSO SECTIONS</b>	
16 Dec 15	Closed at 1100 hrs for a Holiday function.
19 – 20 Dec 15	Closed. (Weekend)
21 – 24 Dec 15	Closed. Emergencies only. Call Duty pers.
25 – 28 Dec 15	Closed. (Stat/Weekend)
29 – 31 Dec 15	Closed. Emergencies only. Call Duty pers.
01 – 03 Jan 16	Closed. (Stat/Weekend)
04 Jan 16	Normal hours of operation.

**Duty Numbers:**

MSE Dispatcher: 613-290-2475  
 Veh Tech/Recovery: 613-277-0189

CMTT: 613-850-1911  
 F&E: 613-992-8771

## CFSU(O) Shuttle Bus service

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Holiday schedule posted on the CFSU(O) Website:

<http://www.forces.gc.ca/en/caf-community-bases-wings-cfsu-ottawa/shuttle-service.page>

## CFSU(O) Imaging Services

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Closed for the Holiday Season from 19 December 15 to 03 Jan 16.  
 Contact Duty Personnel for emergencies only: 613-878-6711.

## CANEX – Retail Store (Labelle)

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21-23 Dec 15	1000- 1800 hrs
24 Dec 15	1000- 1600 hrs
25-26 Dec 15	Closed
27-30 Dec 15	1000- 1800 hrs
31 Dec 15	1000- 1600 hrs
01 Jan 16	Closed

## NDHQ ExpressMart

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21-22 Dec 15	0700- 1600 hrs
23 Dec 15	0700-1430 hrs
24 Dec 15	0700-1300 hrs
25-26 Dec 15	Closed
29-30 Dec 15	0700-1430 hrs
31 Dec 15	0700-1300 hrs
01-02 Jan 16	Closed

## LStL ExpressMart

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21-22 Dec 15	0730-1530 hrs
23 Dec 15	0800-1330 hrs
24 Dec 15	0800-1230 hrs
25-26 Dec 15	Closed
29-30 Dec 15	0730-1330 hrs
31 Dec 15	0730-1230 hrs
01-02 Jan 16	Closed

## PSP/NPF Entities

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### **Health Promotion Office**

Open during the Holiday period except stat holidays

### **PSP Military Housing Office**

Open during the Holiday period except stat holidays

### **NPF Accounting**

Office closed from 25 Dec to 3 Jan, Duty phone number 613-995-0088

### **PSP Recreation**

Office closed from 25 Dec to 3 Jan

### **MFRC-NCR**

Office closed from 25 Dec to 3 Jan

### **Army Officers' Mess**

Mess closure from 24 Dec 2015 to 3 Jan

Special event: 31 Dec New Year Eve Party; 1800hrs to 0200 hrs

Mess open for regular business on 4 Jan

### **RCAF Officers' Mess**

Mess closure from 21 Dec to 3 Jan

Special event: 31 Dec New Year's eve event; 1800hrs to 0100hrs

Mess open for regular business on the 4 Jan

### **HMCS Bytown Navy Officers' Mess**

Closed from Dec 18 to Jan 4

Special event: No special events

### **NDHQ WOs' & Sgts' Mess**

Mess closure from 19 Dec to 1 Jan

Special event: New Year's eve event; starting 1830hrs

Mess open for regular business starting 4 Jan

### **Rideau Canal Jr Ranks' Mess**

Mess closure from 23 Dec to 1 Jan

Special event: No special events

Mess open for regular business starting 4 Jan

**CRPTC All Ranks' Mess**

Closed from 24 Dec to 4 Jan

**Hylands Golf Club**

Office closed from Dec 25 to 3 Jan